

KHA MANIPUR COLLEGE, KAKCHING

IQAC Meeting for 2021-22

Minutes in Brief

Meeting No. 1

1. Venue : Principal's Office
2. Day : Saturday, the 9th October, 2021
3. Time : 11 a.m.
4. In Chair : P. Raghu Singh, Principal
5. Meeting Convened by: Kshetrimayum Joykumar Singh, IQAC Coordinator
6. Agenda :
 - i) Reformation of Committees / Clubs.
 - ii) Approval of Accounts for Stage Renovation of Multipurpose Hall out of Donation of One Day's Pay by College staff.
 - iii) Miscellaneous.

Resolution in Briefs:

Resolution No. 1:

Discussed Agenda No. (i) in depth and resolved unanimously That various committees/ Clubs of the college be reformed as follows:

A) ADMISSION COMMITTEE:

- | | | |
|-------|--|----------|
| i) | Principal | Chairman |
| ii) | M. Durjoy Singh, HOD Zoology | Convenor |
| iii) | Dr. M. Roma Devi, HOD Botany | Member |
| iv) | P. Memory Devi, HOD Anthropology | Member |
| v) | Ksh Birmani Singh, Economics Deptt. | Member |
| vi) | Dr M. Rajeshwar Singh, Anthropology Deptt. | Member |
| vii) | Ksh Nandabir Singh, HOD Manipuri | Member |
| viii) | Suresh khan, Political Science Dept. | Member |

B) EXAMINATION COMMITTEE

- | | | |
|-------|--|----------|
| i) | Principal | Chairman |
| ii) | Y Raju Singh, HOD Commerce | Convenor |
| iii) | N. Chaoba Singh, HOD Chemistry | Member |
| iv) | Ksh. Ibomcha Singh, Asso. Prof. (Edn) | Member |
| v) | Dr. Ksh. Gyaneshwari Devi, HOD English | Member |
| vi) | M. Ratan Singh, Asst. Prof. (Edn.) | Member |
| vii) | Dr. M. Lalit Sith, Asst. Prof. (Eco.) | Member |
| viii) | W. Joy Sigh, Asst. Prof. (PSC), | Member |
| ix) | P. Jeneka Devi, Asst Prof. Chemistry | Member |

C) STAFF WELFARE COMMITTEE

- | | | |
|------|--|----------|
| i) | Principal | Chairman |
| ii) | Ksh Nandabir Singh, HOD Manipuri | Convenor |
| iii) | Dr. Ksh Birmani Singh, Asst. Prof. | Cashier |
| iv) | N. Nimaichand Singh, Asst. Prof. | Member |
| v) | Dr. M Roma Devi, HOD Botany | Member |
| vi) | P. Memory Devi, HOD Anthropology | Member |
| vii) | Dr. Ksh. Gyaneshwari Devi, HOD English | Member |



Coordinator

D) COLLEGE DEVELOPMENT COMMITTEE

i)	Principal	Chairman
ii)	N. Sanaton Singh (HOD Phy)	Convenor
iii)	Dr. N. Subhaschandra Singh (HOD Education)	Member
iv)	Ksh. Joykumar Singh IQAC Coordinator	Member
v)	Dr. Ksh. Gyaneshwari Devi (HOD English)	Member
vi)	Dr. M. Roma Devi, HOD Botany	Member
vii)	M. Sharjit Singh, IT Nodal Officer	Member
viii)	L. Surajkumar Singh Asst. Prof. (ZOO)	Member
ix)	N Dhaneshwar Singh, Cashier	Member

E) LIBRARY COMMITTEE

i)	Principal	Chairman
ii)	N. Chitrakleha Devi (Librarian)	Convenor
iii)	Dr. N. Mohendro Devi (Chm.)	Member
iv)	Dr. N Somendrajit Singh (His)	Member
v)	M. Tikendrajit (ZOO)	Member
vi)	Md. Abdul Salam (Eco)	Member
vii)	P. Jeneka Devi (Chm.)	Member
viii)	N. Nimaichand Singh (BCom)	Member
ix)	Md. Rajauddin (Maths)	Member

F) RESEARCH COMMITTEE

i)	Dr. N. Subhaschandra Singh, HOD Edn	Chairman
ii)	Dr. M. Roma Devi, (HOD BOT)	Convenor
iii)	Dr. ksh. Gyaneshwari Devi (HOD Eng)	Member
iv)	Dr. M. Shanti Devi (PSC)	Member
v)	Dr. T. Kunjeshore Singh (Man)	Member
vi)	Dr. ksh. Birmani Singh (Eco)	Member
vii)	Dr. N. Mohendro Singh (Chm)	Member
viii)	Dr. M. Lalit Singh (Eco)	Member
ix)	Dr. M. Saratchandra Singh (Maths)	Member
x)	Dr. Volentina Devi Athokpam	Member
xi)	Dr. P Dhaneshwari Devi (ANT)	Member

G) QUIZ CLUB:

i)	M Sanaton Singh Singh, HOD Physics	Chairman
ii)	Ksh Joykumar Singh, IQAC Coordinator	Convenor
iii)	Dr. N. Subhaschandra Singh, HOD Edn	Member
iv)	Dr. M. Roma Devi, (HOD BOT)	Member
v)	Dr. Ksh. Gyaneshwari Devi, HOD English	Member

H) ECO CLUB:

i)	Dr. N. Subhaschandra Singh, HOD Edn	Chairman
ii)	Dr. M. Roma Devi, (HOD BOT)	Convenor
iii)	P. Memory Devi, HOD Anthropology	Member
iv)	Dr. N Somendrajit Singh (His)	Member
v)	H Chitra Devi (Bot)	Member
vi)	Ch Mema Devi (Bot)	Member
vii)	N Binola Devi (EVS)	Member
viii)	W Ibungo Singh (Bot)	Member



Coordinator

Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching

- I) CINE CLUB:
- | | | |
|------|--------------------------------------|----------|
| i) | Y Raju Singh, HOD Commerce | Chairman |
| ii) | Dr. N Somendrajit Singh (His) | Convenor |
| iii) | Ksh Joykumar Singh, IQAC Coordinator | Member |
| iv) | Nungchim Christopher (His) | Member |
| v) | Dr. Ksh Gyaneshowri Devi (Eng) | Member |
- J) LITERARY AND DEBATE CLUB:
- | | | |
|------|--------------------------------------|----------|
| i) | Dr. M Roma Devi, HOD Botany | Chairman |
| ii) | Ksh Joykumar Singh, IQAC Coordinator | Convenor |
| iii) | Ksh Amita Devi, (Chm) | Member |
| iv) | Dr Voleentina Devi Athokpam (Chm) | Member |
| v) | Md Suresh Khan (PSC) | Member |
- K) DRAMA CLUB:
- | | | |
|------|-----------------------------------|----------|
| i) | M Durjoy Singh, HOD Zoology | Chairman |
| ii) | M Ratan Singh, (Asst. Prof) | Convenor |
| iii) | M Tikendrajit Singh, (Asst. Prof) | Member |
| iv) | N Deverta Singh (Asst. Prof) | Member |
| v) | Dr N Sunderlal Singh (Asst. Prof) | Member |
- L) WOMEN CELL:
- | | | |
|------|---|----------|
| i) | P. Memory Devi, HOD Anthropology | Chairman |
| ii) | Dr. M Roma Devi HOD Botany | Convenor |
| iii) | Dr. Ksh Gyaneshowri Devi, (HOD English) | Member |
| iv) | Dr. M Shanti Devi, (Asst. Prof) | Member |
| v) | N Satyabati Devi (Asst. Prof) | Member |
- M) SPORTS AND HEALTH CLUB:
- | | | |
|-------|--------------------------------------|----------|
| i) | Principal | Chairman |
| ii) | Dr. N Sunderlal Singh (Asst. Prof) | Member |
| iii) | W Priyokumar Singh (Asst. Prof) | Member |
| iv) | M Ratan Singh (Asst. Prof) | Member |
| v) | Dr. Ksh Gyaneshowri Devi HOD English | Member |
| vi) | N Satyabati Devi (Asst. Prof) | Member |
| vii) | H Chitra Devi (Asst. Prof) | Member |
| viii) | P Jeneka Devi (Asst. Prof) | Member |
- N) CAREER AND COUNSELLING CELL :
- | | | |
|------|---------------------------------------|----------|
| i) | Ksh Nandabir Singh (HOD Man) | Chairman |
| ii) | Dr. Ksh Gyaneshowri Devi (HOD Eng) | Convenor |
| iii) | Th Mandorani Devi (Asst. Prof) | Member |
| iv) | Dr. P Dhaneshwari Devi (Asst. Prof) | Member |
| v) | Dr. L Helen Devi (Asst. Prof) | Member |
| vi) | Dr. T Kunjeshore Singh (Asst. Prof) | Member |
| vii) | Dr. M Saratchandra Singh (Asst. Prof) | Member |



 Coordinator
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- O) RED RIBBON CLUB:
- | | | |
|-------|--------------------------------------|----------|
| i) | N Narendrajit Singh (Asso. Prof) | Chairman |
| ii) | Md. Abdul Salam, (Asst. Prof) | Convenor |
| iii) | M Rajeshwar Singh, (Asst. Prof) | Member |
| iv) | Dr. Ksh Biramani Devi, (Asst. Prof) | Member |
| v) | Dr. O Sanahanbi Devi, (Asst. Prof) | Member |
| vi) | K Umabati Devi, (Asst. Prof) | Member |
| vii) | Dr. Mahmuda Nongjai, (Asst. Prof) | Member |
| viii) | Dr. P Dhaneshwari Devi, (Asst. Prof) | Member |
- P) ACCOUNTS SUB-COMMITTEE
- | | |
|------|--------------------------------------|
| i) | Ksh Joykumar Singh, IQAC Coordinator |
| ii) | M Sharjit Singh, IT Nodal Office. |
| iii) | N. Dhaneshwar Singh, Cashier |
- Q) ALUMNI COMMITTEE
- | | | |
|-------|-------------------------------------|----------|
| i) | Dr. M Roma Devi HOD Botany | Chairman |
| ii) | M. Ratan Singh, Asst. Prof. (Edn.) | Convenor |
| iii) | N. Dhaneshwar Singh, Cashier | Member |
| iv) | N Narendrajit Singh (Asso. Prof) | Member |
| v) | M. Tikendrajit Singh, Asst. Prof. | Member |
| vi) | Md Abdul Salam, Asst. Prof. | Member |
| vii) | Ksh Amita Devi, Asst. Prof. | Member |
| viii) | Dr. P Dhaneshwari Devi, Asst. Prof. | Member |
| ix) | Dr. Ksh Birmani Singh, Asst. Prof. | Member |
- R) MOODLE -LMS COMMITTEE
- | | | |
|------|---|----------|
| i) | Principal | Chairman |
| ii) | N Mohon Singh , Asso. Prof. | Convenor |
| iii) | Ksh Joykumar Singh, Asst. Prof. | Member |
| iv) | W. Ibungo Singh, Asst. Prof. | Member |
| v) | L Surajkumar Singh, Asst. Prof. | Member |
| vi) | N. Mandakini Devi, Asst. Prof. | Member |
| vii) | Dr. Y Nongpoknganba Meitei, Asst. Prof. | Member |
- S) FARM COMMITTEE
- | | | |
|-------|--|----------|
| i) | Principal | Chairman |
| ii) | Y Raju Singh, Asso. Prof | Convenor |
| iii) | M Durjoy Singh, Asso. Prof | Member |
| iv) | Ksh Joykumar Singh, Asst. Prof. | Member |
| v) | M Sanaton Singh, Asso. Prof. | Member |
| vi) | Dr. M Roma Devi, Asso. Prof. | Member |
| vii) | Dr. N Subhaschandra Singh, Asso. Prof. | Member |
| viii) | Dr. N Sunderlal Singh, Asst. Prof. | Member |
| ix) | N Dhaneshwar Singh, Asst. Prof. | Member |


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 Internal Quality Assurance Cell (IQAC)
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T) MENTOR COMMITTEE

i)	M. Sharjit Singh, Asst. Prof.	Chairman
ii)	L Surajkumar Singh, Asst. Prof.	Convener
iii)	N Satyabati Devi, Asst. Prof.	Member
iv)	Th Mandorani Devi, Asst. Prof.	Member
v)	H Chitra Devi, Asst. Prof.	Member
vi)	Dr. M Lalit Singh, Asst. Prof.	Member
vii)	Dr. N Sunderlal Singh, Asst. Prof.	Member
viii)	P Jeneka Devi, Asst. Prof.	Member
ix)	M Saratchandra Singh, Asst. Prof.	Member

U) YOUTH RED CROSS COMMITTEE

i)	Principal	Chairman
ii)	Y Raju Singh, Asso. Prof	Convener
iii)	Dr. Ksh Birmani Singh, Asst. Prof.	Member
iv)	M Rajeshwar Singh, Asst. Prof.	Member
v)	Dr. N Sunderlal Singh, Asst. Prof.	Member
vi)	Md. Suresh Khan, Asst. Prof.	Member
vii)	N Dhaneshwar Singh, Cashier	Member

Resolution 2

Continuing on the discussion of Agenda No. (i), the members resolved unanimously that new and required committees be formed from time to time as per situation and also under the directives of concerned authority.

Resolution 3

The members acknowledged the generous donation of One Day's Salary by Teaching Staff and Non-teaching staff.

The members expressed notes of appreciations to some Alumni Members and the public for their kind contribution towards the developmental programmes of the College.

The members also thanked


Shri Yambem Satya Singh, Proprietor Yambem Furniture, Kakching for kind donation of Rs. 30,000 /- (Rupees Thirty Thousand) only which was utilized towards PUBLIC CONTRIBUTION SERIES" The first session, (innovated by IQAC coordinator Ksh. Joykumar Singh)

The members resolved unanimously to encourage the IQAC Coordinator for the search of Programme.

The members discussed on the expenditure sheet tabled by the IQAC Coordinator regarding the stage Renovation of Multipurpose Hall out of Donation of One day's Pay by College Staff.

That the total amount is Rs. 1,85,000/= (Rompers One lakh eighty five thousand only) and the same be approved.


Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching


Signature of Chairman
Principal
Kha Manipur College
Kakching

KHA MANIPUR COLLEGE, KAKCHING
IQAC Meeting for 2021-22

Minutes in Brief
Meeting No. 2

7. Venue : Principal's Office
8. Day : Saturday, the 23rd October, 2021
9. Time : 11 a.m.
10. In Chair : P. Raghu Singh, Principal
11. Meeting Convened by: Kshetrimayum Joykumar Singh, IQAC Coordinator
12. Agenda :
Reopening of College after COVID-19 Second Wave.

Resolution in Briefs:

Discussed Agenda No.1 in depth and resolved unanimously that the IQAC will consider the Views and opinions of all Stakeholders like students, parents & guardians and teachers, In the previous discussion:

Students opined that re-opening of the Collage will be feasible as Covid 19 Pandemic's situation has improved considerably.


The staff of the College endorsed the viewpoints of the students while some parents and guardians have some doubts over the policy of the Government. However, long absenteeism and its negative effects are also Subject of Concern in their part. All the stakeholders, therefore, resolved unanimously to the open the College in the larger interest of the students subject to the maintenance of Govt. covid 19 protocols and following Covid Appropriate Behaviors from time to time.

The members of IQAC resolved unanimously to reflect the resolution of the viewpoints of all stakeholders and to intimate the same to the Directorate of University and Higher Education, Government of Manipur Vide No. 3/3/116/2018 - EDC (VOL. II)

And resolved unanimously to approach the concerned authority for the supply of adequate facemasks, hand sanitizers for the strict maintenance A Standard Operating Procedures (SDPs).



Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching


Signature of Chairman
Principal
Kha Manipur College
Kakching

KHA MANIPUR COLLEGE, KAKCHING

IQAC Meeting for 2021-22

Minutes in Brief


Meeting No. 3

1. Venue : Principal's Office
2. Day : Friday, the 5th November, 2021
3. Time : 11 a.m.
4. In Chair : P. Raghu Singh, Principal
5. Meeting Convened by: Kshetrimayum Joykumar Singh, IQAC Coordinator
6. Agenda :
 - i) Confirmation of Incentive Awards for the year , 2021
 - ii) Formation of Electoral Literary Club
 - iii) Miscellaneous

Resolution in Briefs:

Discussed Agenda 1 and resolved unanimously that the following incentive awards of the college be remodified and confirmed.

Sl. No.	Subject	Award Name	Sponsor	Value
1.	Anthropology (Sc)	Mayanglambam Ibohah Singh Memorial Awards	M Sanaton Singh (Kak. Turel Wangma)	₹5,000 + Cert.
2.	Anthropology (A)	Pukhrambam Gouro Singh Memorial Awards	Y Tikendrajit Singh & Family (Kak. Mayai Leikai)	₹ 5,000 + Cert
3.	Botany	Pukhrambam Dineshwar Singh Memorial Awards	P Ranakumar Singh & Family (Kak. Khunyai Leikai)	₹5,000 + Cert.
		Mayanglambam Subadani Devi Memorial Awards	P Ranakumar Singh & Family (Kak. Khunyai Leikai)	₹5,000 + Cert.
4.	Chemistry	Naorem Gandhar Singh Memorial Awards	N. Shantikumar Singh (Kak. Wairi Punshi Pareng)	₹5,000 + Cert.
5.	Commerce	Mayanglambam Komol Singh Memorial Awards	M. Bormani Devi & Sons (Kak. Wairi Lei. Pareng)	₹5,000 + Cert.
6.	Economics	Naorem Iboton Singh Memorial Awards	N Gandhar Singh(Retd. Principal) (Kak. Paji Leikai Makha Lou)	₹5,000 + Cert.
7.	Education	Moirangthem Manjuri Devi Memorial Awards	M Shangai Singh (Retd. S.G. Lect.) (Kak. Moirangthem Leikai)	₹5,000 + Cert.
8.	English	Kshetrimayum Priyokumar Singh Memorial Awards	Ksh Bino Devi (Kak. Sumak Leikai)	₹5,000 + Cert.
9.	History	Naorem Haribalhab Singh Memorial Awards	N Chaoba Singh, (Retd. Asso. Prof) (Kak. Khunyai Leikai)	₹5,000 + Cert.
10.	Manipuri	Kshetrimayum Sanatombi Devi Memorial Awards	Ksh Meghachandra Singh (Kak. Turel Wangma)	₹5,000 + Cert.
11.	Mathematics	Naorem Babuyaima Singh Memorial Awards	Dr. N Subhaschandra Singh (Kak. Wairi Senapati Leikai)	₹5,000 + Cert.
12.	Physics	Naorem Wakhang Memorial Awards	N. Priyokumar Singh (Kak. Wairi)	₹5,000 + Cert.


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13. Political Science	Kshetrimayum Mani Singh Memorial Awards	Ksh Shamu Singh (Retd. Princ.) (Kak. Mayai Leikai)	₹5,000 + Cert.
14. Zoology	Moirangthem Ngangba Singh Memorial Awards	M. Brojen Singh (Kak. Wairi Thongam)	₹5,000 + Cert.
15. All Subjects	University Topper Alumni Award	Ksh Shyamkeshwar Singh Proprietor, Housemart And Alumnus	₹ 10,000 + Citation

It is also resolved that cash prizes are not dissolved in case of two or more position holder students.

Resolution No. 2

Discussed Agenda No. (2) and resolved unanimously that Electoral Literacy Club of the College be formed/constituted with the following members:


i) Principal	Chairman
ii) N. Joy Singh, Asst. Prof.	Nodal Officer
iii) Md Suresh Khan, Asst. Prof.	Nodal Officer
iv) Members of Students' Union	Members
v) Some students (Selected by Nodal Officers)	Member(s)


Resolution No. 3

In the miscellaneous agenda, it is resolved a unanimously that a GRAND FAREWELL PROGRAMME be organized on the 30th November, 2021 to bid farewell to the following faculty members on that date:

- i) P. Raghu Singh, Principal (Dat of Superannuation: 30/11/2021)
- ii) B. Brajeshwari Devi, Best, hip. (Manipuri) (Date of Superannuation: 30/11/2121)

Further resolved that Staff Welfare Committee be entrusted to do the needful.



 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Kha Manipur College, Kakching


 Signature of Chairman
 Principal
 Kha Manipur College
 Kakching

KHA MANIPUR COLLEGE, KAKCHING
IQAC Meeting for 2021-22

Minutes in Brief
Meeting No. 4

1. Venue : Principal's Office
2. Day : Friday, the 7th December, 2021
3. Time : 11 a.m.
4. In Chair : M Sanaton Singh, Principal
5. Meeting Convened by: Kshetrimayum Joykumar Singh, IQAC Coordinator
6. Agenda :
 - i) Programmes and Activities to be undertaken
 - ii) Structure of various clubs/ committee with change of new principal
 - iii) Approval of AQARs submitted for the year 2016-17, 2017-18, 2018-19, 2019-20

Resolution in Briefs:

The meeting, at first, expresses Profound gratitude to the Directorate of University and Higher Education, Government of Manipur for the appointment of M. Sanaton Singh, Senior most Associate Professor as Principal in charge of Kha Manipur College, Kakching vide Order No. DUHE-202/3/2021-DUHE- DU & HE dated, the 6th December, 2021 with effect from 1st December, 2021.

The IQAC, Kha Manipur Collage welcomes new Principal memorable meeting with new Principal at this (First Meeting M. Sanaton Singh as the Chairman of Internal Quality Assurance Cell of the College. The members also do express notes of appreciation and welcome new Chairman at the meeting.

The Coordinator of IQAC, Ksh. Joykumar Singh introduced the agenda to be transacted on this meeting. The Chairman, then, ordered to call the meeting agenda wise. The members discussed in length, all the agenda and recorded the following resolutions

RESOLUTIONS

(1) Discussed Agenda No. (1) in depth and resolved unanimously that IQAC shall undertake programmes and activities in tune with the mission and vision of the college and also in line with the outlook and vision of the new Principal.

That, the IQAC will undertake the following programmes and activities:

- a) Renovation of A-Block (Administrative Block-Front Part)
- b) Re-modelling of Botanical Garden
- c) Construction of a Ladies' Wash Room
- d) Proper maintenance of Attendance of Staff

It is further resolved that each and every staff of the college should contribute One Day's Salary as Donation to make the working fund for the Ladies' Wash Room, Also resolved to prepare and publish a Calendar for the year 2022 and the same be entrusted to Ksh. Joykumar Singh, IQAC Coordinator.



Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching

(2) Discussed Agenda No (ii) and resolved unanimously that the new Principal Shri M. Sanaton Singh be the chairman of the clubs/Committees for which the outgoing Principal was the chairman and the position of M. Sanaton Singh in other clubs/Committees will remain as before except in Case of College Development Committee.

That Dr. N. Subhaschandra Singh, HOD Edn. shall take charge as New Convenor of College Development Committee.

(3) Discussed Agenda No. (iii) and members express gratitude to the Sub-Committee for AGAR formed on 28/12/2020 for timely submission of Annual Quality Assurance Reports (AQAR) for the previous years 2016-17, 2017-18, 2018-19, 2019-20. The IQAC team also expresses profound gratitude to NAAC OFFICE, Bangalore (Bengaluru) for kind approval of the same.


(4) IQAC member Shri Y. Raju Singh, HOD Commerce moved the miscellaneous agenda with kind permission of chairman Shri M. Sanaton Singh regarding the Vacant positions as Heads of Physics Department and Political Science Department. The members discussed the same in depth and resolved unanimously that the following faculty members be HODs given against them

a) W. Priyokumar Singh, Head of Physics Deptt. Asst. Prof. in Physics

b) Th. Mandorani Devi, Head of Political Science, Asst. Prof. in Pol. Sc.



Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching


Signature of Chairman
Principal
Kha Manipur College
Kakching

KHA MANIPUR COLLEGE, KAKCHING

IQAC Meeting for 2021-22

Minutes in Brief

Meeting No. 5

1. Venue : Principal's Office
2. Day : Friday, the 11th January, 2022
3. Time : 11 a.m.
4. In Chair : M Sanaton Singh, Principal
5. Meeting Convened by: Kshetrimayum Joykumar Singh, IQAC Coordinator
6. Agenda :
 - i) M. U Examination (Online Mode)
 - ii) AISHE
 - iii) Miscellaneous

Resolution in Briefs:

Shri Kshetrimayum Joykumar Singh, IQAC Coordinator requested the Chairman Shri M. Sanaton Singh to be in the Chair for the smooth conduct of the meeting. The IQAC members are also requested to take their seats. The Chairman ordered to call the meeting and the Coordinator read out the agenda to be transacted.

Agenda No. (1) Discussion

The members discussed Agenda No. (1) in connection with Notification No. MU/9-1/1/21(C) dated 20/11/2021 of the Controller of Examinations Manipur University regarding B.A./B.Sc./B.Com. 3rd Semester Examination 2021 (NOV.) curd read with the Notification No. MU/9-1/1/21(c), dated 19/11/2021 regarding B.A./B.Sc./B.Com. 5th Semester Examination 2021 (Nov.) in depth. The members analyzed the effects and possibilities of Systems of examination.

RESOLUTION NO. 1

Resolved unanimously that the following faculty members be the MEMBERS OF EXAMINATION COMMITTEE for the upcoming B.A./B. Sc./B.Com. 1st /3rd /5th Semester Examinations 2021 (NOV).

- | | | |
|-------|--|----------------------|
| i) | M. Sanaton Singh, Principal | O.C./Chairman |
| ii) | Y. Raju Singh, HOD Commerce | A.O.C./Vice Chairman |
| iii) | Dr. N. Subhaschandra Sungh, HOD Education | Member |
| iv) | Ksh, Joykumar Singh, IQAC coordinator | Member |
| v) | N. Mohon Singh, Moodle-LMS Coordinator | Member |
| vi) | M. Durjoy Singh, HOD Zoology | Member |
| vii) | Ksh. Nandabir Singh, HOD Manipur | Member |
| viii) | N. Daneshwar Singh, Cashier | Member |
| ix) | Sh. Kanta Singh, Exam. Assistant | Member |
| x) | Ksh. Romeshchandra Singh , Computer Operator | Member |
| xi) | N. Victor Singh Computer Operator | Member |

RESOLUTION NO. 2

Resolved unanimously that the following faculty members be the NODAL OFFICERS for the upcoming Online Mode Examinations of Manipur University.

Coordinator

Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching

<u>Sl. No.</u>	<u>Name of Faculty Members (S)</u>	<u>Subject</u>
i)	Prof. Yumnam Sunitibala Devi, Principal	O.C./Chairman
ii)	Y. Raju Singh, HOD Commerce	A.O.C.
iii)	M. Durjoy Singh, HOD Zoology	A.O.C.
iv)	Dr. N. Subhaschandra Singh, HOD Education	S.I.
v)	Ksh. Nandabir Singh, HOD Manipur	S.I.
vi)	Ksh. Joykumar Singh, IQAC coordinator	Member
vii)	N. Mohon Singh, Moodle-LMS Coordinator	Member
viii)	N. Daneshwar Singh, Cashier	Member
ix)	Sh. Kanta Singh, Exam. Assistant	Member
x)	Ksh. Romeshchandra Singh, Computer Operator	Member
xi)	N. Victor Singh Computer Operator	Member

DISCUSSION OF AGENDA NO. 2 AND RESOLUTION THEREOF

Discussed Agenda No. 2 in depth and resolved unanimously that data of AISHE (All India Survey on Higher Education) 2020-2021 be uploaded and submitted to Ministry of Education, Department of Higher Education, Statistics division (New Delhi), Government of India by the 31st January 2022 and that shri Ksh. Joykumar Singh, IQAC coordinator be entrusted to do the needful.

DISCUSSION OF AGENDA NO. 3 AND RESOLUTION THEREOF

Resolution No. 4:

Resolved unanimously to cooperate with IQAC coordinator In Speediate the works of submitting IQA by 20th February, 2022 and SSR by 5th April, 2022.

DISCUSSION OF MISCELLANEOUS AGENDA


Resolution No. 5:

Dr. N. Subhaschandra Singh, IQAC Member and also chairman of RESEARCH COMMITTEE introduced an idea of publication of an Academic Journal for the College and all members endorsed the idea with boost notes. Accordingly, the members resolved unanimously to publish the same within the year 2022 and also resolved to continue the same in the coming years.

The members express profound congratulations to faculty member Moirangthem Saratchandra Singh, Assistant Professor of Mathematics Department on his being conferred upon Doctoral Degree by National Institute of Technology (NIT), Imphal, Manipur on the title "SOME COSMOLOGICAL SOLUTIONS AND THEIR ASPECTS" on the 3rd December, 2021.



 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Kha Manipur College, Kakching


 Signature of Chairman
 Principal
 Kha Manipur College
 Kakching

KHA MANIPUR COLLEGE, KAKCHING

IQAC Meeting for 2021-22

Minutes in Brief

Meeting No. 6

1. Venue : Principal's Office
2. Day : Monday, the 14th February, 2022
3. Time : 11 a.m.
4. In Chair : M Sanaton Singh, Principal
5. Meeting Convened by : Kshetrimayum Joykumar Singh, IQAC Coordinator
6. Agenda :
 - i) Submission of AISHE – approval thereof
 - ii) B.A./ B.Sc./ B.Com 1st Semester Examinations 2021 (Nov) – Offline Mode
 - iii) Feedback of the Programmes and activities and Action Taken Report to be submitted by IQAC Co-Ordinator on or before February 28, 2022
 - iv) Publication of Annual Reports for the years 2020 and 2021 by March 31, 2022 (Entrusted to IQAC Co-Ordinator as Editor)
 - v) Miscellaneous

MINUTES AND RESOLUTIONS

RESOLUTION NO. 1

The IQAC Coordinator tabled the hard copy of the submitted AISHE 2020-2021 and the members analyzed the data one by one and then resolved unanimously to approve the same.

RESOLUTION NO. 2

The members discussed agenda No. (ii) regarding the holding of B.A./B.Sc./B.Com. 1st Semester Examinations 2021 (NOV) on OFFLINE MODE. The members critically analyzed the possibilities and feasibility of the same.

In the light of the slight improvement of Covid 19 situation, the members resolved unanimously to approach the Controller of Examinations of Manipur University for holding to give permission 1st Semester Examinations 2021 (Nov.) scheduled to be commenced w.e. f. 21st February, 2022 on OFFLINE MODE by following strict covid Appropriate behaviors and Government COVID 19 SOPs from time to time.


RESOLUTION NO. 3

Discussed Agenda No. (iii) and main focus was on the "Presentation of Incentive Awards on the 8th Jan. 2022 at the Multipurpose Hall with the following members on the dais:

- i) M. Sanaton Singh, Principal as President
- ii) Dr. W. Rangitabati, Director, University and Higher Education as Chief Guest

The programme could not be held due to some unavoidable reasons. The programme was rescheduled to be held on later date of January, 2022 with the following as the dignitaries:

- i) M. Sanaton Singh, Principal
- ii) T Ojit Singh, Joint Director, University and Higher Education
- iii) Dr. Th Robben, OSD, Directorate of University & Higher Education
- iv) Naorem Iborombi Singh, Retd. Principal(Founder Teacher)


Coordinator
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AWARDS AND RECIPIENTS

Sl. No.	Awards	Receipients	Donor/Sponsor	Value
1.	Mayanglambam Ibohal Singh Memorial Awards in Anthropology (Sc)		M Sanaton Singh (Kak. Turel Wangma)	₹5,000 + Cert.
2.	Pukhrambam Gouro Singh Memorial Awards in Anthropology (A)		Y Tikendrajit Singh & Family (Kak. Mayai Leikai)	₹ 5,000 + Cert
3.	Pukhrambam Dineshwar Singh Memorial Awards in Botany	Swami Rang 2 nd Position	P Ranakumar Singh & Family (Kak. Khunyai Leikai)	₹5,000 + Cert.
4.	Mayanglambam Subadani Devi Memorial Awards in Botany	Naorem Kabita Devi	P Ranakumar Singh & Family (Kak. Khunyai Leikai)	₹5,000 + Cert.
5.	Naorem Gandhar Singh Memorial Awards in Chemistry	Yugal Kshetrimayum 10 th Position	N. Shantikumar Singh (Kak. Wairi Punshi Pareng)	₹5,000 + Cert.
6.	Mayanglambam Komol Singh Memorial Awards in Commerce	Kr Angehong Maring 4 th Position	M. Bormani Devi & Sons (Kak. Wairi Lei. Pareng)	₹5,000 + Cert.
7.	Pukhrambam Shitol Singh Memorial Awards in English		P Somarendra Singh (Kak. Ningthou Leikai)	₹5,000 + Cert.
8.	Pukhrambam Shitol Singh Memorial Awards in English		P Somarendra Singh (Kak. Ningthou Leikai)	₹5,000 + Cert
9.	Kshetrimayum Sanatombi Devi Memorial Awards in Manipuri	Naorem Alicia Devi 2 nd Position	Ksh Meghachandra Singh (Kak. Turel Wangma)	₹5,000 + Cert.
10.	Kshetrimayum Sanatombi Devi Memorial Awards in Manipuri	Naorem Sonali Devi 4 th Position	Ksh Meghachandra Singh (Kak. Turel Wangma)	₹5,000 + Cert.
11.	Naorem Wakhang Memorial Awards in Physics	Naorem Malemnganbi Devi, , 1 st Position	N. Priyokumar Singh (Kak. Wairi)	₹5,000 + Cert.
12.	Naorem Wakhang Memorial Awards in Physics	Kshetrimayum 2 nd Position	N. Priyokumar Singh (Kak. Wairi)	₹5,000 + Cert.

Besides these awards,

Kshetrimayun Shyamkeshwar Singh, Proprietor, Housemart, Kakching and Kha Manipur College Alumnus presented Cash prize ₹ 10,000/- (Rupees Ten Thousand) only to the University Topper, Naorem Malemnganbi Devi (Physics) as ALUMNI AWARD

The following awards were not presented this year, as there are no position holders in these subjects:

1. Naorem Iboton Singh Memorial Awards in Economics (Doner: Naorem Gandhar Singh, Retd. Principal)
2. Moirangthem Manjuri Devi Memorial Awards in Education (Donor : M Shangai Singh (Retd. S.G. Lect.)
3. Naorem Haribalhab Singh Memorial Awards in History (Donor: N Chaoba Singh, Retd. Asso. Prof)
4. Naorem Babuyaima Singh Memorial Awards in Mathematics (Donor: Dr. N Subhaschandra Singh, HOD Education)
5. Kshetrimayum Mani Singh Memorial Awards in Political Science (Donor: Ksh Shamu Singh, retd. Principal)
6. Moirangthem Ngangba Singh Memorial Awards in Zoology (Donor: M Brojen Singh, Former Vice Chairperson, KMC, Kakching)


The members approved the amounts and the programme. The meeting also approved the speeches of the dignitaries.

Resolution No. 4:

Discussed Agenda No. 4 and resolved unanimously that the Annual Reports of the years 2020 and 2021 be published by 31st March, 2022 and that Kshetrimayum Joykumar Singh, IQAC Coordinator be the Editor for both the reports publication.



 Joykumar Singh
 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Kha Manipur College, Kakching


 Joykumar Singh
 Chairman
 Kha Manipur College
 Kakching

KHA MANIPUR COLLEGE, KAKCHING
IQAC Meeting for 2021-22

Minutes in Brief
Meeting No. 7

7. Venue : Principal's Office
8. Day : Friday, the 11th March, 2022
9. Time : 11 a.m.
10. In Chair : Dr. N. Subhaschandra Singh, Principal
11. Meeting Convened by : Kshetrimayum Joykumar Singh, IQAC Coordinator
12. Agenda :
- i) New Chairman of IQAC
 - ii) Change in Structures of some committees with change of Principal
 - iii) Appointment of a new HOD of Education Deptt.
 - vi) Commencement of Session
 - vii) Miscellaneous

MINUTES AND RESOLUTIONS

RESOLUTION NO. 1

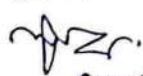
(1) The members warmly welcomed Dr. Naorem Subhaschandra Singh new Principal of the College who will also take charge as the chairman of the Internal Quality Assurance cell (IQAC), of the College.

The members expressed notes of appreciation, the new chairman of IQAC who will shape the direction of journey for the Second Cycle of NAAC Accreditation


The members resolved unanimously to cooperate with the new Chairman of IQAC in all the activities and development programmes of the College.

(2) Discussed Agenda No. (2) in depth and resolved unanimously that there will be slight changes in the structures of some Club / functionaries/ Committees, The changes and (also no changes) are as under:

- a) ADMISSION COMMITTEE
- b) EXAMINATION COMMITTEE
- c) STAFF WELFARE COMMITTEE
- d) COLLEGE DEVELOPMENT COMMITTEE
- e) Others No Change



Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching


Signature of Chairman

Principal
Kha Manipur College
Kakching

KHA MANIPUR COLLEGE, KAKCHING

IQAC Meeting for 2021-22

Minutes in Brief

Meeting No. 8

13. Venue : Principal's Office
14. Day : Wednesday, the 20th April, 2022
15. Time : 11 a.m.
16. In Chair : Prof. Yumnam Sunitibala Devi, Principal
17. Meeting Convened by : Kshetrimayum Joykumar Singh, IQAC Coordinator
18. Agenda :
- i) Introduction of new Principal as Chairman/Chairperson of IQAC and Welcome Notes
 - ii) Special Programme with Quiz Competition
 - iii) Programmes and Activities to be undertaken
 - iv) NAAC related works and submission of SSR
 - v) Miscellaneous

MINUTES AND RESOLUTIONS

RESOLUTIONS:

(1) The members assembled Warmly welcome our new Principal Prof. Yumnam Sunitibala Devi who will also take charge as Chairman of Internal Quality Assurance Cell (IQAC) of the College

Members expressed welcome notes and appreciation speeches with regard to new Chairman of IQAC who will shape our college in the critical timing of NAAC Cycle 2 and direct all programmes and activities. right way. in the

The members unanimously resolved to co-operate with the Principal in the developmental & endeavors and academic, curricular, co-curricular and extra-curricular activities of the college.

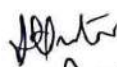
Also resolved that our new Principal be the Chairman of sore Key Committees of the College.

(2) Discussed Agenda No. (2) in length and resolved unanimously to organize a Quiz Programme on Monday, the 25th April, 2022 at Multipurpose Hall at 11 a.m.

(3) Discussed agenda No. (3) in length and resolved unanimously that some state/national/international days (Day world Environment Day, International Yoga Day, Patriots' Day) be observed.

Also resolved that a programme focusing on women Empowerment be organized by women's Cell of the College on May 7, 2022.

(4) Discussed Agenda No. (4) in length and expressed by members that there was a 15 days Strike by students With effect from 1st April 2022 to 15th April 2022 regarding the issue of Regular Principal. On account of the lock of A-Block, IQAC team was not in a position to enter the office of IQAC.


Coordinator
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The members resolved unanimously to earnestly approach to extend the timeline/ dateline of SSR Submission by at least 15 days to the officials of NAAC (National Assessment and Accreditation Council), Bangalore (Bengaluru).

(5) Discussing on the agenda of Mentor-Mentee in the Miscellaneous Agenda, the members resolved unanimously. that there is no change in the mentee group and therefore the mentors existing be the mentors for the Academic Session 2021-22


(6) The Principal and members heard the resolutions read out by IQAC coordinator and passed the same unanimously.

Principal addressed Presidential Speech in a Concise and briefs note and thanked the IQAC coordinator for convening the meeting.

The IQAC coordinator proposed vote of thanks to all members assembled for timely presence and active Participation in the discussion in all the agenda and also for kind cooperation with the IQAC team.

With the consent of all members, Principal ordered to adjourn the meeting.


Coordinator
Internal Quality Assurance Cell (IQAC)
Kha Manipur College, Kakching


Signature of Chairman
Principal
Kha Manipur College
Kakching