



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		KHA MANIPUR COLLEGE
Name of the head of the Institution		Pukhrambam Raghu Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03848261223
Mobile no.		8731961777
Registered Email		principalkmc10@gmail.com
Alternate Email		kshetrimayumjoykumar6@gmail.com
Address		Kakching Wairi Panjao Pallum
City/Town		Kakching
State/UT		Manipur
Pincode		795103
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	central
Name of the IQAC co-ordinator/Director	Moirangthem Durjoy Singh
Phone no/Alternate Phone no.	03848261223
Mobile no.	9856406279
Registered Email	moirangthemdurjoy@gmail.com
Alternate Email	kshetrimayumjoykumar6@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.khamanipurcollege.edu.in/iqac/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.khamanipurcollege.edu.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.02	2016	16-Dec-2016	15-Dec-2021

6. Date of Establishment of IQAC

27-Jul-2013

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Salary Donation to CMs Covid-19 Relief Fund	02-Apr-2020 1	8

Achievers Felicitation	29-Feb-2020 1	142
2 Day International Conference on Media and Society	10-Feb-2020 2	140
Social Service Programme	02-Oct-2019 1	95
N Surendra Singh Memorial Manipur University, Inter College Weightlifting (M & W) and best Physique (M) Tournaments 2019-20	28-Sep-2019 2	820
Observance of Patriots Day 2019(Quiz and Recitation on Patriotism)	13-Aug-2019 1	560
Mass cleanliness Drive	09-Aug-2019 1	180
53rd College Foundation Day (Release of 43rd Annual Magazine and Presentation of incentive prizes)	27-Jul-2019 1	621
Cycle Rally on the theme Peace and Harmony	04-Jul-2019 1	155
70th Van Mahotsava (The Festival of Forests)	01-Jul-2019 1	70
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.VOC	Reimbursement Basis	UGC	2019 1	8627184
Kha Manipur College	Procurement of Equipments	RUSA	2020 1	2498012
IT & ITES	Expenditure Sanction	RUSA	2020 1	223200
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

2. One Day Seminar on " Domestic Violence Act, 2005" (9th October 2019):- IQAC in association with Anthropology Deptt. Organized a one day National Seminar on " Domestic Violence Act, 2005": Vulnerability and Unpredictable fate of Women in Manipur" on the 9th October 2019. Prof. Th Ratankumar Singh, Director CDC and dean of students' welfare, Manipur University. Prof. W. Chandbapu Singh, Registrar Manipur University and Dr. L Muhindro Singh, Former visiting ludian scholar and HOD, Political Science, CMJ University, Shillong graced the solemn seminar.

3. First Food Festival (Oct. 24-26, 2019):- IQAC in Association with food processing & Engineering Deptt. Of B. Voc Course organized first food festival at the college Multipurpose Hall for 3 days w.e.f. 24th to 26th October 2019

4. IQAC of the college sent two teachers namely:- i) Dr. Ch. Rajketan Singh Asst. Prof. Manipuri Deptt and ii) Dr. M Shanti Devi Asst. Prof. Pol. Sc. Deptt for participation in the XXX AIFVCTO statutory conference at Bhubaneshwar, Odisha (Dec. 7-9, 2019).

5. Observance of Indian Constitution Day (Nov. 26,2019):- IQAC observed Indian constitution Day on 26th Nov. 2019. All the staff and students assembled, read out the preamble led by Principal P. Raghu Singh. 6. College Week (Feb. 5th to 10th and 19th Feb. 2020) :- IQAC organized college week from 5th to 10th Feb. 2020 and on 19th Feb. 2020 Annual sport Meet, Debate & Quiz and Annual Freshers Meets were the main features of the college week.

1. 53rd College Foundation Day Celebration (27th July, 2019): IQAC organized "53rd College Foundation Day Celebration" on 27th July 2019 with Shri N. Nimai Sigh, ex Minister as the Chief Guest. Presentation of Gifts to living founders, Release of 43rd College Magazine, Presentation of Incentive Prizes and cultural shows were the main features.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
5. IQAC encourages faculty members for	Teachers follow action

participation in FDPs/ Orientation/Refresher Courses seminars/ workshops/conferences etc.	
4. IQAC motivation programme for the promotion of students	i) Participated in Independence Day 2019 (August 15,2019) ii) Participation in 71st RD (Jan. 26, 2020) iii) One student participated in the Republic day Parade in Delhi on 26th 2020 iv) College week (13-19 Feb 2020) v) Partcipated in the Inter college sports Meet organized by Manipur University (Sept. to Oct. 2019) vi) Achievement falcitation programme 29th Feb. 2020)
3. IQAC encourages field visits, study tours	Anthropology deptt. Field visit tour at Bijoypur Village
2. IQAC frames initiatives for the motivational programmes for upgrading learning levels and discovering hidden talents.	Conduct of internal examinations of B.A./B.Sc. /B.com 1st , 3rd and 5th semesters from 12th to 14th Sept. 2019
1. IQAC plans and prepares academic calendar of the college	IQAC consults with depart mutual heads for the proper implementation of academic calendar and finds remedial measures for any deviation
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	19-Mar-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1.1.1 The institute ensures effective curriculum delivery through a well planned and documented process. IQAC frames academic calendar based on the plans of the every department every year. Institution has the mechanism for

well planned curriculum delivery and documentation. The vision, mission and objectives of the institution are communicated to the students, teachers, non teaching staff and other stakeholders through the following: i) College Emblem ii) College Prospectus iii) Academic Calendar iv) Annual College Week (generally held in the month of February) v) Annual Foundation Day (to be observed on July 27, every year) vi) Annual Freshers' Meet vii) Annual Literary Meet (Debate and Quiz) When students after the completion of Higher Secondary stage (10+2) come to the college, they are well informed of the admission procedure, fee structure, collection of admission forms, required documents in the submission etc. A counselling session for students seeking admission to B.A., B.Sc., B.Com. Semesters was also being conducted on the 17th June 2017. Curricular related discussions are organized in each and every department. Students are motivated to have a high degree of curiosity in their respective fields of studies. Systems of examinations and techniques of facing the examination conducted by Manipur University are thoroughly imparted. The faculty members are encouraged to participate in Refresher and Orientation Courses, Seminars, Conferences, Workshops and other Faculty Development Programmes. Most of the classrooms are now installed with white boards. Now 2/3 classrooms are equipped with smart boards. Besides the General Library, departmental libraries are set up in the miniature departmental office room cum classroom to help the students in their sincere endeavour of learning. Teachers are duly informed of the procedures for applying Minor/Major Research Projects and are motivated in this aspect. Question samples are provided to each and every department to make the students familiarized with University Semester Examination. Students are encouraged to seek more information on respective offering subjects through Internet. The conduct of college Internal Examinations provided an ample scope to the students in grasping the techniques of examination as well as in widening their level of learning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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No Data Entered/Not Applicable !!!

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Anthropology	44
BSc	Botany	52
BSc	Zoology	46
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The process of feedback is taken up with due consideration of students' performance in classroom interaction, internal assessment and University or external examinations. In classroom interaction, the response of the students in properly observed by the teachers concerned as to what extent they have experienced the concept, relationship, applicability etc. of a particular term, theory, method etc. As part of the feedback teachers take up various suitable measures like examples, techniques, methods, demonstrations with equipment, field trips, appreciations etc. to achieve the desired objective of the sub-units or units of the prescribed curriculum well before the University examinations start. In internal assessment, students are given an opportunity to expose their achievement level in a particular topic. Some of the basics of feedback for the students were: i) Teaching Learning Process ii) Library iii) Academics iv) Laboratory v) College Playground vi) Equipments Joint Meetings of the faculty members are held from time to time. The suggestions and comments of each and every teacher have been noted down. The proposals and suggestions made by faculty members form the basis of framing plans and policies of the teaching learning process of the institution. Feedback is also collected from interested parents during parent teacher meet or any student programme on which parents were invited. Suggestions and comments given by some parents are taken into consideration for future development. IQAC also receives interesting ideas from Alumni members through meeting or telephonic conversation.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ANT/ECO/EDN/ENGL/HIS/MAN/MAT/	1400	1391	1391

	PSC			
BSc	ANT/BOT/CHM/MAT/PHY/ZOO	850	562	562
BCom	COM	150	129	129
BVoc	BTHM/BFPE	100	101	101
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	59	Nil	59	Nil	59

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
66	Nil	Nil	Nil	Nil	Nil
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution does not have a proper students mentoring system. The institution has, however, formed students study group for every department. Every department under the leadership of the Head of Department, forms some groups of students comprising 10 to 30 A group will have one or more leaders or Admins. They form a whatsapp group for any development. Each group is purely academic in nature. A group is led by one teacher. Every group is under the strict supervision of the Head of Department. Based on this system, the institution is planning to form a proper and bonafide students monitoring system. Students' whatsapp group is important on many information – Internal Exam., Online Class, Online Exam. or any academic information.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2082	59	1:35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
66	59	Nil	Nil	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized
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international level

bodies

No Data Entered/Not Applicable !!!

[View File](#)**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	COMMERCE	6 semester	Nil	Nil
BSc	ANT/BOT/CHM/MAT/PHY/ZOO	6 semester	Nil	Nil
BA	ANT/ECO/EDN/ENGLISH/HIS/MAN/MAT/PSC	6 semester	13/05/2019	09/11/2020
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution initiates programmes for students for deeper understanding and exposing their level of learning and discovering their potential talents. For the successful implementation of these programmes, college internal examinations for all semesters have been conducted from time to time. The institution has been affiliated to Manipur University and so, it has to follow the norms and guidelines of the University. The institution firmly believes in the continuous evaluation of the students for their excellent performance in both curricular and co-curricular activities. The IQAC of the institution designs a structured evaluation process from time to time and monitors the implementation of the same. Unit tests have been conducted as per university pattern. Mock tests/quizzes/viva voce are also undertaken casually. Keeping in view of the need for continuous assessment of the students, the institution prepares the following measures. i) The time table for the internal assessment and other unit tests is in tune with the Academic Calendar of the institution as well as Manipur University ii) The question papers for the internal assessment have been prepared giving appropriate weightage to units of the course or syllabus. iii) The results for the internal assessment have been declared within a short period of time (maximum 2 weeks time). iv) Through continuous monitoring and evaluation, the weak students are identified and special attention has been paid to the weak students by conducting extra classes/remedial classes. v) Institution entrusts the examination committee for effective implementation of all activities related to internal examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated college, the institution follows the rules prescribed by Manipur University. Each department continuously evaluates the performance of students in each semester by giving assignments and conducting internal tests for ensuring effective implementation of the evaluation reforms. The Academic Calendar of the institution is based on the Academic Calendar prepared by Manipur University. The commencement of admissions, counsellings, commencement of the session, internal examination schedules, unit tests or Mock Tests etc. are based on the Academic Calendar of Manipur University. Important programmes, observances, functions etc. are organised in tune with the Academic Calendar of

Manipur University. Each department conducts internal assessments, assignments, as part of the formative as well as summative evaluation of the college under the strict supervision of the college examination committee. These evaluations provide an opportunity to rectify and improve the students' performance in the University Examinations. The internal assessments, assignments, unit tests are considered as indicators of students' performance. Based on the performance of the students in their respective courses, alternations or other remedial courses are introduced in the teaching strategies.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.khamanipurcollege.edu.in/programmes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA Hons. : ANT/ECO/EDN/ ENG/HIS/MAN/ MAT/PSC	BA	ANT/ECO/ED N/ENG/HIS/MA N/MAT/PSC	359	270	75.2
BSc Hons : ANT/BOT/CHM/ MAT/PHY/ZOO	BSc	ANT/BOT/CH M/MAT/PHY/ZO O	148	129	87.2
BCom Hons : COM	BCom	COMMERCE	17	14	82.6

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.khamanipurcollege.edu.in/feedback/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Manipuri	8
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	27	Nil	Nil
Presented papers	1	7	Nil	Nil
Resource persons	Nil	1	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	700000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nill	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14161	Nill	730	Nill	14891	Nill
Reference Books	665	Nill	95	Nill	760	Nill
Journals	1825	Nill	210	Nill	2035	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	18	0	1	0	0	0	0	40	0
Added	0	0	0	0	0	0	0	0	0
Total	18	0	1	0	0	0	0	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

40 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3700000	3700000	700000	700000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There is a College Development Committee and this committee looks after any types of requirements for maintenance and upkeep of infrastructure and equipments and also making proposal for construction of new structures. For the purchase of equipments the respective departments give proposals for purchase through the Head of Departments to the Principal and the Principal give proposal to action. through the Directorate of University and Higher Education, Government of Manipur for further action. Since the institution is a government college, physical and academic facilities and support systems are provided by the state government. The construction and repairing of administrative block, academic, library, toilet, electrical appliances and other physical infrastructures of the institution are all done by state government. Insufficient facilities available in the college and the maintenance of the existing facilities are informed from time to time to the higher authority of the state government requesting to provide the same in time. Almost all the laboratories are lacking in support staff like laboratory attendants and bearers arising from retirement or expiry. There is no Librarian in the college. The institution engages one person (M.Lib student) for the services of Library. The Library is understaffed for. The same situation is also in the

cases of Administrative staff. The worst disadvantage arising from the lack of staff is that there is no single computer operator in the college. However, in the modern age competition, the works of computer operators are of greatest importance in case of admission, examination, administration - internal and outside correspondence, e-mailing, maintaining library book records, financial matters etc.

<https://www.khamanipurcollege.edu.in/facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Incentive Awards from the College	3	6000
Financial Support from Other Sources			
a) National	Post Metric Scholarship for SC/ST/OBC/Ishan Uday	1385	12068914
b) International	0	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	19/08/2019	45	Botany Department
Remedial Coaching	19/08/2019	40	Commerce Department
Remedial Coaching	19/08/2019	54	English Department
Remedial Coaching	19/08/2019	73	Environmental Studies Section of Botany Department
Lesson on Yoga and Meditation	21/06/2020	105	DYTRA, Kakching District
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	2	BA	Education	Manipur University	MA
2019	1	BA	Education	Manipur University	MA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Week, 21-27 February 2020	Institution	280
N. Surendra Singh Memorial Manipur University Inter College Weightlifting (MW), Powerlifting (MW) Best Physique (M) Tournament 2019, 28-29 September 2019	State	820
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a Students' Union which is elected every year from among the students who have no back papers in the previous University Examinations. They should also have a good attendance and possess good character. Since the college is a government one, the election to the Students' Union is held under the aegis of the Directorate of University and Higher Education. The activities of the Students' Union is for the welfare of the students including exposure programmes, sports, social and cultural activities, literary meets, debate and extension programmes and grievance redressal of the students. The funds for these activities come from the Students' Union Fee collected during admission. The Directorate of University and Higher Education also provides financial support for these activities from time to time. The college strongly believes in democratic values and gives opportunity to students in supporting the co-curricular and extra curricular activities conducted in the college. So, the members of Students' Union have been encouraged to actively engaged in the academic and administrative functions. The college Students' Union has also actively engaged in the following programmes: i) Organisation of College Week: College week of the college is normally held in the month of February every year. The seven day programme is featured by Annual Sports Meet, Annual Debate and Quiz Competition, Literary Meet, Annual Freshers' Meet and one day cleanliness programme. ii) Foundation Day Celebration: The college organises its Foundation Day Celebration on 27th July, every year. Release of Annual Magazine and presentation of gifts to living founders, floral tributes to late founders, presentation of incentive prizes and cultural entertainment programmes are the main features of this day. The Students' Union actively participates in the arrangement and management of this programme. iii) NCC programmes: The NCC Unit of the college holds various developmental activities and the Students' Union members are a part and parcel of NCC. Participation in Republic Day and Independence Day parades are also a must programme of NCC. iv) NSS Activities: There are two units of NSS (National Service Scheme) in the college. The two units organise regular and special camps and other programmes from time to time. The Students' Union actively participates in all these programmes. The composition of the Students' Union is as follows: 1) General Secretary 2) Finance Secretary 3) Magazine Secretary 4) Games and Sports Secretary 5) Social Culture Secretary 6) Debate Extension Secretary 7) Boys' Common Room Secretary 8) Girls' Common Room Secretary The Principal is the Chairman/President of the Students' Union. One senior teaching member is selected for the post of Vice-President who is in charge of the General and Finance Secretaries. One teacher in charge is also selected for each and every secretaryship.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

30

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

i) The vision of the institution is "Education is Light". The vision and the mission statements of the college provide the basic roadmap for developing its quality policy. The IQAC of the college is the nodal agency for driving and deploying the policy through participation of stakeholders. IQAC is also responsible for regular monitoring of the implementation of the policy and also for annual reviewing for assessing its success in fulfilling the institutional objectives. The IQAC frames a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system. Faculty members are given representation in the various committees/clubs and allowed to conduct various programmes to showcase their abilities. All faculty members are encouraged to develop leadership skills in their activities as an in charge of various academic and co-curricular activities. They are given authority in the Quiz/Debate Competitions, NCC/NSS programmes etc. Teachers are appointed as A.O.C./S.I./Invigilators in the conduct of University Examinaton and as Coordinators/Convenors/Moderators in various Seminars/Workshops/Conferences etc. ii) The top management of the college is State Government that leads the academic functioning of the college through the Principal who in turn carried the task with the help of the academic committee consisting of Heads of the Departments. The Head of Department monitors and evaluates the policies and plans implemented in the college. The Students' Union is also actively participating in monitoring of the plans implemented in the college. Thus the administration of the college is decentralized to ensure smooth functioning of the institution. Besides IQAC, there are various committees such as Academic Committee, Admission Committee, Examination Committee, Women's Cell, Research Committee, Planning Committee, College Development Committee etc. and also various clubs/functionaries such as Quiz Club, Debate Club, Cine Club, Red Cross Society, Red Ribbon Club, Literary Club etc. and also NCC and NSS Units. These committees and various clubs help the Principal and IQAC in the framing and implementation of Academic Calendar. This system of decentralization and participative management makes the college a living institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Kha Manipur College ensures effective curriculum delivery through a well planned and documented process. The college was accredited B grade by NAAC on December 16, 2016 which marked to boost the energy of education to all faculty members and students of the college. All the founder members and

teachers were overwhelmed with joy and they encouraged the present faculty members to go fast forward to the new trends of education. Annual college week was organised from 21-27 February 2020 and all the students of the college participated, college internal examinations for all semesters were held successfully 3 days from 12-14 September 2019. The college plans to reopen the classes of 2nd, 4th 6th semesters from 1st week of January 2020.

Teaching and Learning

To achieve excellence, the institution opened a diploma course in Information Technology (IT) and ITES and for the purpose, the college organised an awareness programme on 27th May in collaboration with Industry Partner SYNAPS for motivating the students the IT Diploma to be opened at the college under RUSA. The college follows the academic calendar of Manipur University. Regular classes for 2nd, 4th and 6th Semesters started in full swing from the 1st week of January 2020.

Examination and Evaluation

Examination and evaluation is done as per the norms and guidelines of Manipur University. Semester examinations are successfully conducted under the full supervision of Manipur University. In addition to Manipur University Examinations, the college conducted class tests and internal examination to assess the progress of teaching learning process from time to time.

Research and Development

The Research and Developmental works of the college are entrusted to a Research Committee supervised by IQAC. The IQAC provides congenial academic atmosphere to the faculty members to actively participate in seminars, workshops, Refresher/Orientation Courses/Conferences and other Faculty Development Programmes. They are also encouraged to conduct major and minor research projects under UGC and other agencies.

Library, ICT and Physical Infrastructure / Instrumentation

There is a library committee. However, at present, purchase of any type of books has been done by Directorate of University and Higher Education. The Library system is also in infant stage. We try to equip the library with the CCTV cameras and

	<p>Electronic Article surveillance system to prevent pilferage. Library is open to students from 10 a.m. to 4 p.m. except in holidays and Sundays. The retirement of full time Librarian was a shortcoming to the institution. For the present, the college engaged one M. Lib. Student to do the works of a librarian. Sometimes, the Library committee also purchases books from Book fairs and Stalls.</p>
Human Resource Management	<p>Since the college is a government college, all teaching and non-teaching staff are appointed and posted subject to the service rules and regulation of the Govt. The College, in its administration, follows centralised modes of functioning. It works through duly appointed committee. The institution practices transparency and accountability mechanisms. Regular meetings and interaction are held with stakeholders. The college has some clubs/functionaries such as Quiz Club, Cine Club, Debate Club etc. Works are allotted to these clubs.</p>
Industry Interaction / Collaboration	<p>The college is trying for seeking industry partners for starting vocational courses. The college contacts the industry partner SYNAPX Imphal for introducing Information Technology (IT) and Information Technology Enabled Services (ITES) from academic session 2017-18. It will boost the students to extra career and employment opportunity. The college is also engaging in contact of local industrialists to share in the academic activities of the college.</p>
Admission of Students	<p>Admission for the college is under the control of an Admission Committee. All the new entrants (applications) are received by the admission staff at the college centre. They short out the admission forms and classified into 3 main subjects- Arts, Science and Commerce. Admission Committee, after strict scrutinisation, conducts counselling for the students. Candidates selected in the counselling are given option for choosing subject combination. Then, admission process is started.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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No Data Entered/Not Applicable !!!

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC sponsored Orientation Course	1	24/10/2019	13/11/2019	21
UGC sponsored Orientation Programme	2	20/01/2020	08/02/2020	20
UGC sponsored 27th Orientation Course	1	24/06/2019	15/07/2019	22
ST Course on Meitei Mayek in Higher Education	4	24/12/2019	30/12/2019	7
Workshop on Research Methodology of Social Sciences and Humanities	1	16/01/2020	22/01/2020	7
Workshop on Mathematical Modeling and System Level	1	22/07/2019	26/07/2019	5

Designing				
Workshop on Advance Training in Mathematics Schools	1	01/10/2019	06/10/2019	6
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
58	58	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All the staff are given leaves for attending OC/RC/FDPS	i) all the staff are given leaves for attending any programme, ii) non teaching staff are encourage to attend accounts course or any other field of study, iii) staff joint meetings are organised to seek the opinion of non teaching staff	i) free admission to economically backward students, ii) there is one students body by the name of students union of Kha Manipur College, Kakching which is representative of students, iii) students are allowed as members in various clubs/functionaries, iv) incentive awards have been introduced for the final year students, v) there is a vast playground for sports

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>A well defined mechanism is in force for financial audit to have discipline and transparency in financial management. The accounts are subject to internal and external audit. i) Internal Audit: The College Development Committee (CDC) monitors the utilizations of fund to release from any source - the State Government and UGC. The CDC regularly conducts internal audit of the receipts and payments pertaining to the Annual College Budget and oversees whether expenditures have been incurred appropriately for the intended purpose. ii) External audit: Annual External audit is conducted by the office of the Accountant General, Government of Manipur. iii) The utilization of UGC accounts is audited by the registered Chartered Accountant.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Directorate of University and Higher Education, Govt. of Manipur	No	Nil
Administrative	Yes	Directorate of University and Higher Education, Govt. of Manipur	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) Parents Meeting ii) The teaching staff (mainly the HODs) are the responsibilities for all round developmental programmes for the students. They should, therefore, contact their parents in person. iii) Parents should participate in all academic functions of the college.

6.5.3 – Development programmes for support staff (at least three)

i) IQAC encourages the support staff of the college in the training programme of accounting, management and computer applications. ii) To pursue for higher studies iii) To participate in the career counselling programmes.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

i) Campaign for the Cleanliness of the College ii) To motivate students to find out means on the vocational courses iii) Career Counselling Programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Van Mahotsava	01/07/2019	01/07/2019	01/07/2019	70
2019	Cycle Rally on the theme Peace and Harmony	04/07/2019	04/07/2019	04/07/2020	155
2019	53rd Foundation	27/07/2019	27/07/2020	27/07/2020	621

	Day Celebration				
2019	Mass Cleanliness Drive	09/08/2019	09/08/2019	09/08/2019	180
2019	Observance of Patriots Day	13/08/2019	13/08/2019	13/08/2019	560
Nil	Inter College Powerlifting Competition	28/09/2019	28/09/2019	29/09/2019	820
Nil	Social Service	02/10/2019	02/10/2019	02/10/2019	95
Nil	2 Day International Conference on Media and Society	10/02/2020	10/02/2020	11/02/2020	140
Nil	Achievers Felicitation	29/02/2020	29/02/2020	29/02/2020	142
Nil	1 Day Salary Donation to CM Covid-19 Relief Fund by All Staff	02/04/2020	02/04/2020	02/04/2020	8
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
National Seminar on Domestic Violence Act, 2005: Vulnerability and Unpredictable Fate of Women	09/10/2019	09/10/2019	50	27

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
i) LED bulbs replaced all traditional blubs ii) Eco Club of the college is also undertaking programmes to keep the college campus green

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	01/07/2019	1	70th Van Mahotsav	Tree Plantation	70
2019	Nil	1	09/08/2019	1	Mass Cleanliness Drive	Neat and Clean Society	180
2019	Nil	1	02/10/2019	1	Social Service	Gandhi Jayanti	95
2019	Nil	1	26/11/2019	1	Indian Constitution Day	Awareness to Respect and Preserved the Spirit of Constitution	55
2020	Nil	1	05/06/2020	1	World Environment Day	Mass Cleanliness Programme	49
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Cycle Expedition to Inculcate Peace and Harmony Among Different Communities	04/07/2019	04/07/2019	85
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- i) Plantation of trees and samplings on every June 5 ii) Conversion of waste areas into agricultural lands iii) Organisation of Van Mohotsav in the first week of July every year iv) Water harvesting is promoted in the campus by

constructing three ponds of different sizes at different sites v) The college authority has engaged the Kakching Municipal Council to collect the waste materials for dumping and recycling.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I NAME OF THE PRACTICE: Women, Media and Society? women Empowerment Objectives: • Eradication of all forms of discrimination on sex. • Full participation of women in political, civil, economic, Social and cultural issues. • Participation. women in the competitions. at regional, state, national and international levels. • Co-ordination with Media for more and more awareness programmes in villages and remote areas. • Discovery of hidden and talented powers of our mothers and sisters. • Organising colourful cultural programmes women. The Context: Women empowerment has become a significant topic of discussion in these days. People all over the world have been undertaking many programmes for women empowerment. women empowerment may be considered in many ways, such as i) Accepting the viewpoints of women. ii) Raising the status of women through education, awareness and literary programmes and trainings iii) Giving an opportunity to redefine gender roles. iv) Giving freedom to women to pursue desired goals, Empowerment of women enhance the quality and quantity of human resources Education plays a great role for empowering women. Education empowers women to make choices that improve their childrens health, their well being etc. Education increase awareness of their rights and boosts their self esteem. Thus, we need to bring our science, technology, engineering, space and other courses of learning. The practice: i) Media had a significant impact on how social and cultural norms relating to women and to gender form and evolve. ii) At the same time, womens image and the role that women play in the society heavily influenced by existing social and cultural norms. iii) The most significant and longest social movement continuing is movement for emancipation of women. iv) Though the primary goal for women empowerment is to improve the quality of woman but it has also deep ramifications in social, economic and political scenario of body polity. v) The media through its reach to people at large has been instrumental though the extent desired is supporting the movement for emancipation by focusing neglect and marginalization of position of the women in society vi) Though women have significantly in every aspect of life, the long list of inhuman treatment given seems never ending. vii) The Government, judiciary and social action groups are taking positive action to provide women true dignity in economic, social and personal areas. viii) In endeavor the mass media have a pivotal role reporting wrong doing follow up remedial a pivotal action mobilizing public opinion, bringing about social change and highlighting. positive developments.. ix) The pattern of value in any society is reflected in the contents of mass communications x) The way subjects dealing with women are treated indicating to a great extent the prevailing attitude Society towards women. Evidence of Success: Women empowerment is very essential for the development of the country and it could not be denied that women have capacity to change the destiny of a country. In this regard college have organised. i) Two Days International Conference on Media and Society from 10/02 /2020 to 11/02/2020. ii) National Seminar on Domestic Violence Act, 2005: Vulnerability and Unpredictable Fate of women. 09/10/2019. The College has also been planning to organise International Womens Day on March 8 every year since the year 2021 to highlight the issues and problems of women in our society. The college has also a Womens Cell constituted by all women committee Members which seek to all grievance of women staff and the girl students Problems encountered and Resources required: i) The cultural norms and the dark superstitions. are the barriers to womens education. ii) Many men in power are hesitant to disrupt societal norms that are unfair to women. iii) Increasing access to the internet may disrupt women

the personal safety of women iv) There are news about sexual harassment and gender discrimination in general. v) Women face more difficulties in the workplace too than men. Title of the Practice: First Food Festival 2019.

Objectives of the Practice: • To educate students in particular and the public about the essential food habits • To in courage people to have local food items • To educate people agricultural biodiversity • To encourage food conservation by popularising traditional recipes • To organise awareness programmes of local food. • To help talented local people to grow and find market. • To make sensitization of food technology to boost morale of local food producers. The context: In a food festival, food is the central theme. Food is an important part of any celebration in all nation of the world, regardless of culture or religion. Food can unite and strengthen community bonds. It helps to maintain a common identity among a group of people. It may be marriage ceremony anniversary, it is always there. may be any kinds death. of celebrations food is always there. Scientifically too, food provider our bodies with what they need to stay alive be active, move and work. They also help as build new cells and issued for growth. A ford festival is also becoming part of a food tourism The 1st Food Festival was organised by B. Voc., Ford Processing and Engineering Department from 24th to 20th October, 2019 at Kha-Manipur College, Kollching. Special mentioned invites of the workshop were Shri Y. Surchandra Singh Hon'ble MLA, Kakching A/C.. Shri Naorem Sanjit Singh, Chairperson. Kakching. Municipal Council Shri M. Tonjao Singh. Senior Food Technology. Students of B.Voc. Dept. prepared various food and beverage items and the display of these food items were the main attraction of the event. The students and faculty members of the Deptt. prepared. various ford and beverage items specially for the festival. The display of these food and beverage were the main attraction of the festival. The festival was such a great experience specially for the student as they get their first hand experience in what they were being taught in the classrooms, Various food items were prepared by the department for this festival like 1. Pickles of different fruits and vegetables. 2. Juice of different fruits. 3. Cakes and candies of different flavour 4. Various fermented food items.. Evidence of success. The festival gave a good opportunity for the students. and faculty members of the Dept. to interact with various subject specialists. Such event plays a vital role in making the subject more interesting and career understanding with experiences.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.khamanipurcollege.edu.in/activities-2/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Kha Manipur College, Kakching was established in the year 1966 with public support to serve as an institute of higher education in the Southern part of the valley of Manipur and the erstwhile Tengnoupal area. The college was first affiliated to Gauhati Unviersity, Assam as a private and aided college from 1960 to 1979, then to Manipur University w.e.f. 1980 as a government college. The college has a peaceful campus of an area of 25 acres of land. The surrounding natural beauty and tranquility of the campus provide a proper site for academic atmosphere. It is a degree college with 13 subjects in Arts, Science and Commerce. The lush green play ground provides an ample opportunity to construct various sport- based avenues. The college has many associations and clubs run smoothly by the faculty members of the college. Quiz Club, Cine Club, Drama Club, Debate Club, Eco Club, Career Counselling Cell, Staff Welfare Association to name some. Besides, the three streams provided, the college also has vocational courses on Tourism and hospitality Management, Food Processing

and Engineering and IT and ITES. The college has also a beautiful botanical garden endorsed with different flora unique to the region. Separate hostels for boys and girls are also provided. National and International Days are also being observed. For instance, National Science Day on the 28th of February, World Environment Day on the 5th of June, International Yoga Day on the 21st of June, International Day Against Drug Abuse and Illicit Trafficking on the 26th of June. Gandhi Jayanti on the 2nd of October, World Teachers' Day on the 5th October, United Nation's Day on the 24th October. Casually, the college also observes constitution Day on the 26th of November and NCC Day that falls on the 4th Sunday of the month of November. The college has also been presenting incentive awards to the position holder students of all the department of the sixth semester examination of the Manipur University. The college also observes college week every year in the month of February. The college also conducts internal assessment twice a year in the months of March and September.

Provide the weblink of the institution

<https://www.khamanipurcollege.edu.in/vision-mission/>

8.Future Plans of Actions for Next Academic Year

The continuing spread of COVID 19 Pandemic all over the globe abruptly Changed the normal set up of the society. All networking systems such as academic institutions, business establishments, markets, govt. and private sector offices etc. had to be forcibly shut up. Kha Manipur College, Kakching was utilised as District Screening and Testing Centre by the District Administration, Kakching and so all the rooms/classrooms and multipurpose and other seminar/conference halls were occupied by Frontline Warriors (Doctors, Nurses, Other Paramedical personnel as well as Police Personnel) deputed by State Govt. from time to time. All the regular academic works, functions, programmes and activities were to be stopped. Strict lockdowns, curfews were imposed indefinitely. The situation gradually became worsened day by day all over the country. The IQAC of the college, however, under the leadership of the Principal managed to find out means of recovery so that the career of students may not be affected to some extent. In this line of development and progression, IQAC convened online meetings for staff and finally, the staff unanimously resolved to conduct online classes for all the students in every Department. The regular conduct of these online classes boosted morale of students, teachers as well as the parents. IQAC also framed some feasible future plans of action for the next academic year 2020-21 which are highlighted as under: i) To organize Awareness and Sensitization programmes on COVID 19 Pandemic and undertake subsequent course of action like preparation of hand sanitizers, free distribution of face mask and sanitizers to frontline warriors. ii) To make donation of clothes, groceries and other essential commodities to the needy- say, organisations with a special purpose like Children Home, Old Age Home and other homes of the Destitute/Helpless. iii) To conduct online classes and subsequent arrangement of internal assessment, quizzes, viva voce etc. through online mode. iv) To prepare for any line of action as per directives/instructions of concerned authority Directorate of University and Higher Education and Manipur University. v) To organize Poster Campaign or any similar form on Covid 19 Pandemic when the situation becomes a conventional one. vi) To organize Sensitization Programme on National Education Policy 2020.